



FROZEN CANINE SEMEN RELEASE FORM

INTERNATIONAL CANINE SEMEN BANK – FLORIDA



105 E. Alfred St.
Lake Alfred, Florida 38850
863-956-5700 – 863-956-8420 fax

Laah105@cs.com

FROZEN CANINE SEMEN RELEASE FORM-ICSB-FLORIDA

This form is to be completed, signed and dated by the semen owner whenever he or she wishes to have frozen semen used for a surgical insemination. If the semen is to be shipped to another facility, please plan for this form to reach our office at least 7 days before the requested shipping date. Shipping is usually paid by the bitch owner. The semen owner is however ultimately responsible for all costs in the event the Bitch owner fails to return the tank. Filling out this form in its entirety will make AKC registration paperwork easier to complete.

Stored Semen Information		
Registered Name:	Call Name:	
Breed:	Color:	
Registry and Number:		
Owner Contact Information		
Printed Name of Owner:		
Address:		
City/Town:	State:	Zip Code:
Home Phone:	Cell Phone:	Email:
Shipment Information		
Semen Should Arrive By:		
Number of Breeding Units to Release:		
Name of Person Semen is Going to:		
Veterinary Facility:		
Address:		
City/Town:	State:	Zip Code:
Office Phone:	Fax:	Email:
Shipment will be insured to cover the shipping tank replacement in the event of damage/loss during shipping. Additional insurance to cover the value of the semen may be purchased, but a claim may not be honored by the shipping company, since the semen is considered perishable goods. If desired, please indicate the amount you wish to insure the shipment for.		
Yes, please insure the shipment for an additional amount of \$ _____ dollars.		
Bitch's Information		
Registered Name of Bitch:	Call Name:	
Breed:	Color:	
Registry and Number:		
Name of Bitch Owner:		
Address:		
City/Town:	State:	Zip Code:
Home Phone:	Cell Phone:	Email:
Method of Payment		
Card Type: <input type="checkbox"/> American Express <input type="checkbox"/> Discover <input type="checkbox"/> MasterCard <input type="checkbox"/> Visa		
Credit Card #:	Exp. Date:	Security Code:
Billing Zip Code:		
Name of Cardholder:		
Signature of Cardholder:	Date:	
I HAVE READ AND AGREE TO THE ABOVE TERMS AND CONDITIONS		
Printed Name of Semen Owner:		
Signature of Semen Owner:	Date:	
Printed Name of Co-Owners:		
Signature of Co-Owners:	Date:	

ICSB USE ONLY

ICSB # _____ Date Out _____ Total Charges _____ Outbound Tracking# _____ Return Tracking# _____

Tank # _____



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PROCEDURES FOR UTILIZING YOUR STUD'S FROZEN SEMEN

When you wish to utilize frozen semen you have stored at ICSB, the following steps should be followed in order to assure that shipping and artificial insemination are carried out efficiently.

1. **Check your account with ICSB.** Your account should show a zero balance for frozen semen to be released for shipment. If you have any questions about your account, please call.
2. **Notify ICSB early in the bitch's estrous cycle.** For example, on the first or second day that you notice a red vaginal discharge from the bitch. Send ICSB a completed "FROZEN SEMEN RELEASE" form.
3. **Allow 7 days for shipment** of the frozen semen. Usually, ICSB can ship sooner than this; however, allow a safe margin of time for the shipment to be handled. It is very difficult, or may be impossible, to ship with just one or two days' notice before the bitch needs to be bred, or on a holiday weekend. **For shipments requested with less than 2 days' notice, an additional handling, "STAT" fee is charged.** (Normally, a minimum 24-hour period is required to charge the shipping tank prior to retrieval of the frozen semen and transfer to the shipping tank.)
4. When you request ICSB to ship your dog's frozen semen, please be sure you complete the **Frozen Canine Semen Release form**, listing the **name, address, and telephone number** of the shipment destination. Specify **how many breeding units of semen** you wish to be shipped. (One unit = One insemination). In most cases, 1 or 2 units are shipped. We accept **Visa, Master Card, American Express, or Discover** for the shipping charges, and it is usually the bitch owner who pays for the shipping and return of the tank. Please note that we do need the completed "**Frozen Semen Release**" form for our files.
5. **ICSB will arrange for the shipping of your dog's frozen semen.** If ICSB does not have a trained inseminator close to the bitch, then we can provide detailed written instructions and telephone assistance. We have many litters resulting from artificial insemination by untrained inseminators. The retrieval and thawing of the frozen semen involves just a few steps and is not difficult.
6. **Shipping charges, tank rental and return are ultimately the responsibility of the semen owner.** At this time, we ship the semen one of four ways: by United Parcel Service, Federal Express, DHL or by air cargo. For domestic shipping, there is a tank rental charge of \$150.00 for the first 7 days, beginning the day the tank leaves our facility. On the 8th day, a daily tank rental fee of \$10.00 is charged until the tank is returned, or until the replacement cost of the tank is reached. It is a very good idea for the semen owner to emphasize the rental fee to the recipient, and that is necessary for the bitch owner or veterinarian at the bitch's location to return the shipping tank as quickly as possible to avoid additional rental charges. Shipping costs usually range between \$250.00 and \$300.00, depending on which carrier is used, and if the shipment is a standard or rush order. For standard shipping fees, we need to be notified two (2) working days prior to shipment. **Additional charges result if shipment is requested within less than two (2) working days.** International shipments carry a tank rental charge of \$275.00.
7. Charges by the inseminators are not controlled by ICSB-FL.
8. ICSB is actively training new inseminators in our program as time allows. In this way, we try to have trained inseminators throughout the United States and in some foreign countries.
9. If you have any questions, please do not hesitate to contact ICSB-FL at the above number.

Prices subject to change without notice.